

Bloomfield Public Library
Trustees Meeting
via GoToMeeting
Monday, January 18, 2021
7:00 p.m.
MINUTES

Call to Order: The meeting was called to order at 7:02 p.m.
Present: M. Hawkins, S. Mitchell, B. Burlingame, K. Steiner, C. Richards,
A. Williams, M. Prak

Approval of Agenda: Amy moved to approve the agenda. Sandy seconded. Agenda approved.

Public Comment Period: No public comment

Approval of Minutes: Bill moved to approve the December minutes. Karen seconded.
Minutes approved.

Director's Report: Karen moved to approve the Director's Report. Carey seconded. Director's Report approved.

- From PLS: Information session for New York State constructions grants on March 9. Intent to apply is due in June.
- PLS has published a Trustee Training schedule. Each trustee must attend two hours of training per year. Ron and Beth from PLS also have open "office hours".
- Questionnaire Results. We will post some general responses. Some suggestions from the questionnaire:
 - > Delivery for homebound individuals
 - > Teen programming
 - > Classes, social events

Financial Reports:

- For December: \$13,451.50 – expenses, \$292.00 - deposits
- Sandy moved to approve the Journal for December. Carey seconded. Board approved.
- Sandy moved to approve the Profit & Loss for December. Carey seconded. Board approved.

Review of bills to be paid:

- Sandy moved to approve payment of the bills for January in the amount of \$7,368.46. Carey seconded. Board approved.
- Payment of bills approved orally by M. Hawkins, S. Mitchell, C. Richards, B. Burlingham.

Committees

Friends Liaison

- Chicken BBQ scheduled for May 2.
- Will revisit book sale decision in February.
- Good response to fundraising request.

Budget/Finance/Personnel

- NYS Required Treasurer. Lynda Schroeder applied for the job and was interviewed by the committee; she is a good fit for the position. Karen moved to offer Lynda Schroeder the position of Treasurer. Sandy seconded. Board approved.
- Bill moved to accept the following resolution. Amy seconded. Board approved:
Whereas, the adoption of the 2021-22 budget for the Bloomfield Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Bloomfield Public Library voted and approved to exceed the tax levy limit for 2021-22 by at least the sixty percent of the board of trustees as required by state law on January 18, 2021.
- 2021-22 Budget Draft: One large increase is a financial review from an accounting firm, which we need to have done in preparation for a NYS audit.

Governance

- No report

Facility

- Looking into a project that grant money can be used for in the upcoming year.

Planning

- This is currently on hold, but we need to meet soon and start with this.

Old Business

- Carey moved to accept Ellen Fish's resignation. Bill seconded. Board approved.
- Monthly review of *Handbook for Library Trustees of New York State* (M. Hawkins):
 - > School District Library definition
 - > Board Duties and Responsibilities

New Business

- Possible idea for upcoming activity: Community Read. There is a grant available through ALA.
- Possible additional ideas: pushing a calendar out that includes activities for all ages; virtual book club; questionnaire response; story walk.

Adjournment: Meeting adjourned at 8:30. Motion to adjourn made by Karen.

Next meeting: Monday, February 15, 2021 at 7:00 p.m.