

Bloomfield Public Library
Trustees Meeting
Tuesday, June 14, 2022
7:00 p.m.
MINUTES

Call to Order: The meeting was called to order at 7:08 p.m.

Present: K. Phillips, M. Hawkins, S. Mitchell, A. Williams, K. Steiner,
C. Richards, S. Didas

Approval of Agenda: Karen moved to approve the agenda. Sandy seconded. Agenda approved.

Public Comment Period: No public comment

Approval of Minutes: Carey moved to approve the May minutes. Amy seconded. Minutes approved.

Financial Reports:

- For May: \$4,239.55 – expenses, \$3,193.34 - deposits
- Karen moved to approve the Journal for May. Sarah seconded. Board approved.
- Karen moved to approve the Profit & Loss for May. Sarah seconded. Board approved.

Review of bills to be paid:

- Sandy moved to approve payment of the bills for June in the amount of \$2,979.08. Carey seconded. Board approved.

Director Report

- Karen moved to approve the Director's Report. Sandy seconded. Board approved.

Committees

Friends Liaison

- Book Sale profit: \$426.
- Barbecue profit: \$772
- There will be another book sale in September; in conjunction with Garden Club: Books and Mums
- Friends is sponsoring Ice Cream Social for summer reading kick-off on Monday, June 20.
- Friends is sponsoring Welcome Reception for Kathleen on Saturday, July 16 from 12:00-2:00.
- Friends has received \$200 from Amazon Smile.

Budget & Finance

- No report

Personnel & Board Development

- Committee reviewing wages and jobs descriptions for next fiscal year to make sure they fit into budget. Will gather more information, then make decisions in July meeting.

Facilities

- Parking lot sealing scheduled for Saturday, July 9.

Governance

- Sarah moved to approve the updated Working Remotely policy. Carey seconded. Board approved.

Planning & Evaluation

- No activity this month.

Old Business

- Monthly review of *Handbook for Library Trustees of New York State* (Sandy):
Topic: The Friends of the Library.

Adjournment: Meeting adjourned at 9:25. Motion to adjourn made by Mindy.

Next meeting: Monday, July 18, 2022 at 7:00 p.m.