

**Bloomfield Public Library**  
**Trustees Meeting**  
**Monday, May 16, 2022**  
**7:00 p.m.**  
**MINUTES**

**Call to Order:** The meeting was called to order at 7:05 p.m.

Present: M. Hawkins, S. Mitchell, A. Williams, K. Steiner, C. Richards, S. Didas,  
S. Turnbull

**Approval of Agenda:** Karen moved to approve the agenda with addition of review of annual report. Carey seconded. Agenda approved.

**Public Comment Period:** No public comment

**Approval of Minutes:** Sandy moved to approve the April minutes. Carey seconded. Minutes approved.

**Financial Reports:**

- For April: \$8,468.15 – expenses, \$1,217.34 - deposits
- Sara moved to approve the Journal for April. Sandy seconded. Board approved.
- Sara moved to approve the Profit & Loss for April. Sandy seconded. Board approved.

**Review of bills to be paid:**

- Karen moved to approve payment of the bills for May in the amount of \$4,595.76. Carey seconded. Board approved.

**Interim Director Report**

- Received invitation to renew NYLA membership through PLS.
- Finances and audit. Lynda is doing a wonderful job. Postpone audit until new director has been in her position for a few months.

**Committees**

Friends Liaison

- Book Sale: May 21 from 10:00-2:00. Assistance needed with setting books up and then cleaning up after the sale.
- Donations have been received for garden. We also have grant money for the story walk.

Budget & Finance

- Need to plan committee meeting to reconcile year-end budget.

Personnel & Board Development

- Mindy moved to go into executive session to discuss hiring of new library director and staff changes. Sarah seconded. Board approved. Mindy moved to come out of executive session. Sandy seconded. Hiring of new library director and staff changes were discussed.

#### Facilities

- Parking lot sealing will be scheduled.

#### Governance

- No activity this month.

#### Planning & Evaluation

- No activity this month.

#### **Old Business**

- Monthly review of *Handbook for Library Trustees of New York State* (Sandy):  
Topic: The Friends of the Library. Postponed until the next meeting.

#### **New Business**

- Karen moved to approve the Annual Report. Sarah seconded. Board approved.

**Adjournment:** Meeting adjourned at 8:46. Motion to adjourn made by Karen.

**Next meeting:** Tuesday, June 14, 2022 at 7:00 p.m.