

**Bloomfield Public Library
Trustees Meeting
Monday, August 15, 2022
7:00 p.m.
MINUTES**

Call to Order: The meeting was called to order at 7:12 p.m.

Present: M. Hawkins, S. Mitchell, A. Williams, K. Steiner, S. Turnbull

Approval of Agenda: Sara moved to approve the agenda. Sandy seconded. Agenda approved.

Public Comment Period: No public comment

Approval of Minutes: Sandy moved to approve the July minutes. Karen seconded. Minutes approved.

Financial Reports:

- For July: \$24,897.89 – expenses, \$735.73 - deposits
- Karen moved to approve the Journal for July. Sara seconded. Board approved.
- Karen moved to approve the Profit & Loss for July. Sara seconded. Board approved.

Review of bills to be paid:

- Sara moved to approve payment of the bills for August in the amount of \$6,779.26. Karen seconded. Board approved.

Committees

Friends Liaison

- Summer Finale this Thursday evening. Pizza will be served. Snack bags, sunflower coupons, goody bags, books for kids. Adult raffle with Cheap Charlies gift certificate and puzzle. Teen raffle with water bottle and candy.

Search Committee

- Will post job descriptions and begin interviewing,

Budget & Finance

- Sara made a motion to approve wage increases for current staff members as discussed. Sandy seconded. Board approved. The information will be distributed to the staff with new job descriptions.

Personnel & Board Development

- Harassment Situation Update
- Schedule: Sara has been and continues to work on this.

Facilities

- Quote on paint/repair/power washing: Sandy will begin requesting for quotes.

Governance

- Mindy made a motion to update the Non-Harassment/Non-Discrimination Policy. Sara seconded. Board approved.
- Covid Policy is being updated.

Planning & Evaluation

- No activity this month.

Planning & Evaluation

- Story Walk August 22 through the month of September.

Adjournment: Meeting adjourned at 9:19. Motion to adjourn made by Sara.

Next meeting: Monday, September 19, 2022 at 7:00 p.m.