

Bloomfield Public Library
Trustees Meeting
Tuesday, May 15, 2023
7:00 p.m.
MINUTES

Call to Order: The meeting was called to order at 7:08 p.m.

Present: M. Hawkins, S. Mitchell, A. Williams, K. Steiner, C. Richards,
C. Arnold

Approval of Agenda: Sandy moved to approve the agenda. Karen seconded. Agenda approved.

Public Comment Period: No public comment

Approval of Minutes: Carey moved to approve the April minutes. Sandy seconded. Minutes approved.

Financial Reports

- For April: \$20,983.29 – expenses, \$1,602.58 - deposits
- Karen moved to approve the Journal for April. Carey seconded. Board approved.
- Karen moved to approve the Profit & Loss for April. Carey seconded. Board approved.

Review of bills to be paid

- Mindy moved to approve payment of the bills for May in the amount of \$4,579.66. Carey seconded. Board approved.

Director's Report

Carey moved to approve the Director's Report. Amy seconded. Board approved.

- Some vendors for Summer Reading program lined up; kick-off on June 27 with Wildlife Rockstars. Final program on August 30 with Seneca Zoomobile. Working on other events, and contacting local organizations for involvement.
- NYLA Youth Services conference went well.
- Chelsea joining new OWWL Book Review Committee to review book challenges in libraries in the system.
- State Aid for Libraries to remain flat.

Committees

Friends Liaison

- Book sale turnout was good. Over \$600 in profit.
- Chicken BBQ started out well until it started raining. Took a loss of about \$75.
- Sensory Garden: Waiting for quote from landscaper.

Budget & Finance

- Karen moved to transfer \$6,000 from the operating fund to the bill pay checking account and \$12,000 from the operating fund to the payroll checking account for May bills and payroll. Carey seconded. Board approved.

Personnel & Board Development

- Carey moved to approve hiring of Danielle Tcholakian as lead programming clerk; and to appoint Linda Miller as library clerk. Karen seconded. Board approved.

Facilities

- No report.

Governance

- Carey made a motion to accept following policies with changes as discussed. Karen seconded. Board approved.
 - > Credit Card Policy
 - > Personnel Policy
 - > Recording Policy
 - > Video Surveillance Policy

Planning & Evaluation

- No report. Will plan meet soon.

New Business

- Summer hours extended starting in late June (with Summer reading program kick-off).

Adjournment: Meeting adjourned at 9:38. Motion to adjourn made by Karen.

Next board meeting: Monday, June 19, 2023 at 7:00 p.m.