

**Bloomfield Public Library
Meeting of the Board of Trustees
Tuesday, January 16, 2024
7:00 p.m.
MINUTES**

Call to Order: The meeting was called to order at 7:05 p.m.
Present: S. Mitchell, K. Steiner, A. Williams, S. Didas, C. Badger,
D. Tcholakian, D. Wollschleger

Approval of Agenda: Sarah moved to approve the agenda. Cydney seconded. Agenda approved.

Public Comment: No public comment

Approval of Minutes: Sarah moved to approve the December minutes. Cydney seconded. Minutes approved.

Treasurer's Report:

- Karen made a motion to approve the Treasurer's Report for January. Sandy seconded. Board approved.
- Sarah moved to transfer \$40 from office Library Supplies budget line to the Marketing Budget line. Karen seconded. Board approved.

Financial Reports:

- For December: \$4,058.43 – expenses, \$199.18 - deposits
- Karen moved to approve the Journal and Profit & Loss for December. Sarah seconded. Board approved.

Review of bills to be paid:

- Karen moved to approve payment of the bills for January in the amount of \$4,272.04. Sarah seconded. Board approved.

Director's Report: Amy moved to approve the Director's Report. Sarah seconded. Director's Report approved.

- Middle School boys reviewing international snacks and making TikToks about them!
- Henry (Tech Volunteer) submitted proposal for coding program, so that's being planned.
- Working on collaboration with Victor Library for Teen and Adult book club.
- Eclipse Planning. Many libraries are closing. School is closed that day.
- Volunteer from Walden Project.

Committees

Friends Liaison

- Still reviewing holiday party; considering replacing it with other event or type of volunteer thank-you.

- Book Sale and Chicken Barbeque: Just starting to discuss.

Budget, Finance & Personnel

- Tax cap override: Karen moved to accept the following resolution. Sarah seconded. Board approved:
Whereas, the adoption of the 2024-25 budget for the Bloomfield Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Bloomfield Public Library voted and approved to exceed the tax levy limit for 2024-25 by at least the sixty percent of the board of trustees as required by state law on January 16, 2024.
- Personnel met this afternoon and will meet again on Friday.
- Budget and Finance will meet tomorrow.

Governance

- Karen made a motion to adopt the ALA Code of Ethics. Amy seconded. Board approved.
- Karen made a motion to adopt the Reserve Fund Policy. Sarah seconded. Board approved.
- Policies due to be updated in February:
 - Circulation and Charges
 - Gifts and Donations
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Facility

- Sarah made a motion to accept the landscaping contract from Wyatt Conklin Lawn Maintenance. Cydney seconded. Board approved.

Planning & Evaluation

- No report.

New Business (all reviewed above)

- Tax Cap Override
- Review Landscaping Contract
- Tree Removal Proposed Contract

Adjournment: Meeting adjourned at 8:12. Motion to adjourn made by Karen.

Next Meeting: Monday, February 12, 2024 at 7:00 p.m.