

Bloomfield Public Library
Meeting of the Board of Trustees
Monday, July 16, 2024
7:00 p.m.
MINUTES

Call to Order: The meeting was called to order at 8:13 p.m.
Present: C. Badger, Q. Peacock, K. Steiner, R. Aycock, D. Wollschleger

Public Comment: No public comment

Approval of Agenda: Karen moved to approve the agenda. Quintin seconded. Agenda approved.

Approval of Minutes: Cydney moved to approve the June minutes, amended with Treasurer Report (budget transfers). Quintin seconded. Motion approved.

Treasurer's Report:

- Karen made a motion to approve the Treasurer's Report for July. Quintin seconded. Board approved.

Financial Reports:

- For June: \$3,493.51 – expenses, \$253.87 – deposits.
- Other reports are pending year-end closing.

Review of bills to be paid:

- Karen moved to approve payment of the bills for July in the amount of \$4,637.52. Cydney seconded. Board approved.

Director's Report: Cydney moved to approve the Director's Report. Quintin seconded. Director's Report approved.

- 26 programs in June, with participation of 259 individuals; this is a 60% increase over May!
- Summer reading registration: close to 200, 50 of whom are adults – almost double of last year.
- Friends covering cost of summer reading finale entertainment and pizza; date is Friday, August 16.
- New part-time clerk, Lauren, started in June
- Rachael attended OWWL Summer Symposium.
- Purchased three new games and additional NYS Empire Pass.
- Rachael is meeting with Sandy this coming week to receive her paperwork and updates about items pending.

Committees

Friends Report

- Book sale proceeds were \$482, which is more than last year. This year's sale was four hours; last year's was six.
- Annual Chicken Barbecue takes place on Sunday, August 25.
- Approved annual donation to the library in the amount of \$2,000.

Budget, Finance & Personnel

- No report

Governance

- No report

Facility

- No report

Planning & Evaluation

- No report

Old Business

- Employee Handbook: Personnel Committee to meet, review and make decision.
- Provisional Charter Status: to be approved at the July Board of Regents meeting.

New Business

- Quintin made a motion to adopt the Anti-Nepotism Policy. Cydney seconded. Board approved.
- Cydney made a motion to approve changes to Meeting Room Policy & Agreement as discussed. Quintin seconded. Motion approved.

Adjournment: Meeting adjourned at 8:53 p.m. Motion to adjourn made by Cydney.

Next Meeting: Monday, August 19 at 7:00 p.m. Ron Kirsop will be here at 6:30 p.m. for Q&A/Training.