

Bloomfield Public Library
Meeting of the Board of Trustees
Monday, June 24, 2024
7:00 p.m.
MINUTES

Call to Order: The meeting was called to order at 7:01 p.m.
Present: S. Mitchell, K. Steiner, C. Badger,
R. Aycock, A. Borgstrom, Q. Peacock

Approval of Agenda: Karen moved to approve the agenda. Sandy seconded. Agenda approved.

Public Comment: No public comment

Approval of Minutes: Sandy moved to approve the May minutes. Karen seconded. Minutes approved.

Treasurer's Report:

- Karen made a motion to approve the Treasurer's Report for June. Sandy seconded. Board approved.

Financial Reports:

- For May: \$6,125.90 – expenses, \$148.18 – deposits
- Karen moved to approve the Cash Activity Report for May. Sandy seconded. Board approved.
- Karen moved to approve the Financial Reports (Balance Sheet, Budget vs. Actuals, Journal and Profit & Loss) for May. Sandy seconded. Board approved.

End-of-Year Budget Transfers:

From		To		Amount
7410.41	Cleaning Supplies	7410.41	Copier	109.00
7410.41	Office Lib Supplies	7410.41	Mat Adult books	692.00
7410.41	Mat-Periodicals/prints	7410.41	Mat Adult books	158.00
7410.41	Mat-Periodicals/prints	7411.41	Mat Adult books	205.00
7410.41	Professional Develop.	7410.41	Postage	26.00
7410.44	Tech Hardware	7410.41	Programming	530.00
7410.41	Marketing	7410.41	Mat DVD	88.00
7410.41	Mat-Audio	7410.41	Mat DVD	128.50
7410.41	Postage	7410.41	Mat DVD	23.50
7410.41	mat/periodicals/print	7410.41	Mat-Juv books	117.00
7410.41	Programming	7410.41	OWWL2GO	1432.00
7410.41	Programming	7410.41	Young Adult books	55.00
7410.46	Building Maintenance	7410.42	RGE	381.30
7410.46	Building Maintenance	7410.42	Telephone	445.00
7410.46	Building Maintenance	7410.43	Property/Liability Ins	2817.00
7410.46	Building Maintenance	7410.46	Building Security	365.00
7410.46	Telecom	7410.47	Misc	60.00

Review of bills to be paid:

- Karen moved to approve payment of the bills for June in the amount of \$8,337.59. Sandy seconded. Board approved.

Director's Report: Karen moved to approve the Director's Report. Sandy seconded. Director's Report approved.

- 23 programs, with participation of 98 individuals
- Summer reading registration opened today.
- Summer reading kick-off is July 12 at 3:30. Friends providing refreshments.
- Need to review meeting room policy to address handling of money and supervision.
- Staffing: New programming team lead is Betsy. Hired part-time clerk who will start next week (Lauren).
- Amazon order for some summer reading supplies.
- Renewed Genesee Country Museum & Village pass for one more year.

Committees

Friends Liaison

- Book sale was successful. Some leftover paperback books were sent to Ontario County jail.
- Someone from a nursing home is going to look at some leftover books.

Budget, Finance & Personnel

- No report.

Governance

- No report

Facility

- No report.

Planning & Evaluation

- No report.

Old Business

- Provisional Charter Status: This has been sent to the Office of Counsel in preparation for the July Regents meeting.

New Business

- Karen made a motion to approve the June 2024 Personnel Change Report. Sandy seconded. Board approved.
- Karen moved to approve the following Term Determination for New Board Members:
 - Karen and Cydney: three-year terms
 - Ann and Quintin: two-year terms.
 - (Vacant seat will be a one-year term).Sandy seconded. Board approved.
- Cydney made a motion for the following hours of operation change beginning on July 8: from 10:00-8:00 Mondays through Thursdays. Karen seconded. Board approved.
- Karen made a motion to approve appropriation of remaining periodical and audio budget (approximately \$800) to purchase additional games and passes. Sandy seconded. Board approved.

Nomination Committee for 2024-25 Officers

Karen nominated the following slate of officers, who were appointed for 2024-25:

- President: Cydney Badger
- Vice President: Ann Borgstrom
- Secretary: Karen Steiner
- Financial Officer: Quintin Peacock

Recognition

Thank you to Sandra Mitchell and Amy Williams Malpass for their service to the Blomfield Public Library Board of Trustees.

Rachel read a letter from Francis Coleman (former Board President) recognizing Sandy Mitchell for her many years of outstanding service on the Bloomfield Library Board of Trustees.

We also to recognize Amy Williams Malpass for her six years of invaluable service to the Bloomfield Library Board of Trustees.

Adjournment: Meeting adjourned at 8:25 p.m. Motion to adjourn made by Cydney.

Next Meeting: Tuesday, July 16 at 6:00 p.m. (Annual meeting)

Note: Ron Kirsop (and possibly Kelly) from OWWL will do a budget workshop for Rachel and any interested members of the board, date TBD.