

**Bloomfield Public Library
Meeting of the Board of Trustees
Monday, July 21, 2025
6:30 p.m.
MINUTES**

Call to Order: The meeting was called to order at 6:32 p.m.

Present: Q. Peacock, A. Borgstrom, E. Meade K. Steiner, R. Aycock, R. Kirsop, M. George

Public Comment: No public comment

Approval of Agenda: Emily moved to approve the agenda. Ann seconded. The motion passed unanimously.

Approval of Minutes: Ann moved to approve the June minutes. Emily seconded. The motion passed unanimously.

Treasurer's Report: To be reviewed at the August meeting due to the Treasurer's absence.

Financial Reports: To be reviewed at the August meeting due to the Treasurer's absence.

Review of bills to be paid: Karen moved to approve payment of the bills (warrants) for July in the amount of \$4,917.21. Quintin seconded. The motion passed unanimously.

Director's Report: Ann moved to approve the Director's Report. Emily seconded. The motion passed unanimously.

- 71 Attendees at Summer Reading Kick-Off
- Summer reading registration: 162 signed up so far. (We are now up to 179.)
- Acoustic Concert in the Gazebo on Thursday, August 28 at 6:30.
- Still interviewing for sub position; hope to have a hire by August 1.
- Fence should be installed this week.
- New Acquisitions for Library of Things: Metal Detector, DVD Player, Pickleball Set
- Ontario County Youth Worker is doing well.
- Public computers will need to be replaced in the next two years.

Committees

Budget and Finance

- No report

Personnel (Met on June 16)

- Reviewed director's contract

Governance

- No report

Facility

- No report

Planning

- No report

Quintin moved to approve the committee reports. Emily seconded. The motion passed unanimously.

Friends Liaison Report

- Would like the library to do the summer reading kick-off on a day other than Friday.
- Looking for other ways to raise awareness.
- Check for their annual donation (\$2,000) will be available in August.

Old Business

- Long Range Planning Update. Quintin made a motion to approve the new mission, vision, and core values as shown below. Ann seconded. The motion passed unanimously.
 - Mission: The mission of the Bloomfield Public Library is to be a welcoming and accessible environment for the community to gather, learn, and ignite curiosity.
 - Vision: The Bloomfield Public Library aspires to be a robust and inclusive center for the community.
 - Core Values: Access, Empowerment, Collaboration

New Business

- AED Options: We have a grant to cover the first year. Cintas includes training; the contract provides rental with service. Quintin made a motion to approve the service of the AED machine through Cintas. Emily seconded. The motion passed unanimously.
- Quintin made a motion to approve the Library Card Age Resolution. Ann seconded. The motion passed unanimously.
- Quintin made a motion to approve the amended Circulation Policy. Emily seconded. The motion passed unanimously.
- Karen made a motion to approve the July RPC. Quintin seconded. The motion passed unanimously.
- Quintin made a motion to approve the Fiscal Year 2026 Construction Aid Assurances. Emily seconded. The motion passed unanimously. Quintin filled out and signed the Assurances.
- Karen made a motion to approve the attendance (registration) of the Library Director at the NYLA in November, including travel and accommodations costs. Emily seconded. The motion passed unanimously.
- Leadership Ontario Program: Quintin made a motion to utilize Professional Development funds for the Library Director to attend the Leadership Ontario Program. The motion passed unanimously.

Adjournment: Meeting adjourned at 7:48 p.m. Motion to adjourn made by Quintin.

Next Meeting: Monday, August 18 at 6:00 p.m.

Summer Reading Finale: Wednesday, August 14 at 3:00 p.m.