

Bloomfield Public Library
Meeting of the Board of Trustees
Monday, April 20, 2026
6:00 p.m.
MINUTES

Call to Order: The meeting was called to order at 6:17 p.m.

Present: Q. Peacock, A. Borgstrom, M. George, E. Meade, R. Aycock

Public Comment: No public comment

Approval of Agenda: Quintin moved to approve the agenda. Michele seconded. The motion passed unanimously.

Approval of Minutes: Quintin moved to approve the March Board Meeting minutes. Emily seconded. The motion passed unanimously.

Treasurer's Report:

- Michele moved to approve the March Treasurer's Report. Emily seconded. The motion passed unanimously.

Financial Reports:

- For March: \$2,453.22 – expenses; \$695.41 – deposits.
- Michele moved to approve the Cash Activity Report for March. Ann seconded. The motion passed unanimously.
- Emily moved to approve the Year-to-Date Report for March. Quintin seconded. The motion passed unanimously.

Review of bills to be paid: Quintin moved to approve payment of the bills (warrants) for April in the amount of \$18,944.52. Ann seconded. The motion passed unanimously.

Director's Report: Quinton moved to approve the Director's Report. Ann seconded. The motion passed unanimously.

- Tabled at Rotary Egg Hunt: book give-away, candy, making bunny masks.
- Planting with Garden Club at end of April
- Collaborating with Summer Rec for sign up.
- Hosting Pre-K and Kindergarten visits from the school.

Committees

Budget and Finance – (Quintin, Ann, Karen)

- No report
- Meeting on Monday, May 4 at 6:00 to prepare for Budget Presentation.

Personnel (Quintin, Michele, Karen)

- No report
- Needs to meet to finalize changes to treasurer and director positions.
 - Meeting on Monday June 8 at 6pm

Governance

- No report

Facility (Ann, Emily, Michele)

- Last met on March xxx
 - Meeting on Wednesday May 27th at 5:30pm

Planning (Quinton, Emily, Ann)

- No report
- Needs to meet to review survey results.
 - Meeting on Tuesday June 23rd, at 6pm

Audit

- No report

Financial Oversight Committee (Karen, Michele).

- Last met on Thursday, April 9. Set up process for Year One; will meet again in a few weeks.

Michele made a motion to approve the committee reports; Ann seconded. The motion passed unanimously.

Friends:

- Not doing a book sale this year.

Old Business

- Closing Assurance for Construction Aid, FY-24: Quinton made a motion to approve the Closing Assurance for Construction Aid from Fiscal Year 2024 and sign the closing assurances; Ann seconded. The motion passed unanimously.
- Andrea Bailey Funds Update: Looking into purchasing a Nintendo Switch and a small TV for the Teen room.

New Business

- Annual Report: Quintin made a motion to approve the Annual Report; Emily seconded. The motion passed unanimously.
- Handbook Changes: Quintin made a motion to approve the Handbook changes with the New York State Retirement Additions; Michele seconded. The motion passed unanimously.

- Warming and Cooling Center Policy: Quintin made a motion to approve the Warming and Cooling Center Policy; Ann seconded. The motion passed unanimously.
- Code of Conduct Policy: Quintin made a motion to approve the Code of Conduct Policy; Michele seconded. The motion passed unanimously.
- Photography and Recording Policy: Quintin made a motion to approve the Photography and Recording Policy; Ann seconded. The motion passed unanimously.
- Quintin made a motion to decommission the old recording policy. Michele seconded. The motion passed unanimously.
- Minimum Standard Compliance Confirmation: Emily made a motion to approve the Minimum Standard Compliance Confirmation; Michele seconded. The motion passed unanimously.
- Changes to Voting Law Discussion.
- Library Community Survey: Quintin made a motion to approve the Library Community Survey; Emily seconded. The motion passed unanimously.

Adjournment: Meeting adjourned at 7:54 p.m. Motion to adjourn made by Quintin.

Next Meeting: Monday, May 18 at 6:00 p.m.

Other Upcoming Events:

- Mon. May 4 at 6:00 - Budget Committee Mtg at Library - Quintin, Ann & Karen
- Wed. May 6 at 7:00 – BOE Budget Meeting – Anyone
- Tues., May 12 from 6:00-7:30 Budget Presentation/Open House at Library – All
- Tues. May 19 – Budget Vote
- Tues. May 19 at 8:00 p.m. Vote Counting at the School- Anyone
- Wed. May 27 at 5:30 Facility Committee Meeting-Ann, Michele, and Emily
- Mon. June 8 at 6:00 Personnel Committee Meeting- Quintin, Karen, Michele
- Mon. June 15 at 6:00 Board Meeting at Library-All
- Tues. June 23 at 6:00 Planning Committee Meeting- Ann, Quintin, Emily
- Mon. July 20 at 5:30 -Annual Meeting-All
- Mon. July 20 at 7:00 Board Meeting - All
- Wed. July 22 12:30-4:00 Board Retreat at OWWL

*Board feedback of the System Direct Access Plan is welcome

https://docs.google.com/document/d/1C67vyBlvrCxyTMZmHOaJ5gBBN8f1d0j0IUiHYlp5m_w/edit?tab=t.0#heading=h.r9v7vwdo5od8

Feedback form:

https://docs.google.com/forms/d/e/1FAIpQLSezwVEPWITOUofTUa1y2yi9_UA9n8XFJXQydvEg4-O5DOWgRw/viewform