

**Bloomfield Public Library
Meeting of the Board of Trustees
Monday, May 18, 2026
6:00 p.m.
MINUTES**

Call to Order: The meeting was called to order at 6:04 p.m.

Present: Q. Peacock, A. Borgstrom, M. George, E. Meade, K. Steiner, R. Aycock.

Public Comment: No public comment

Approval of Agenda: Quintin moved to approve the agenda. Ann seconded. The motion passed unanimously.

Approval of Minutes: Quintin moved to approve the April Board Meeting minutes. Michele seconded. The motion passed unanimously.

Treasurer's Report:

- Quintin moved to approve the April Treasurer's Report. Emily seconded. The motion passed unanimously.
- Quintin made a motion to approve the budget transfers for May 2026 as shown below. Ann seconded. The motion passed unanimously.

From	To	Amount
7410.1 Wages-DA Sr. Clerk	7410.1 Cleaner	\$1,000
7410.1 Wages-LMkl Clerk	7410.1 Substitute Clerk	\$7,000
7410.1 Wages-LMil Clerk	7410.1 Substitute Clerk	\$4,000
L7410.2 Library Equipment	7410.41 Copier	\$300
L7410.2 Library Equipment	7410.41 Mat-OWWL2GO	\$56
L7410.2 Library Equipment	7410.41 Mat-Periodicals/print	\$62
7410.1 Wages-EL Library Assistant	7410.41 Office/Library Supplies	\$300
7410.1 Wages-EL Library Assistant	7410.41 Postage	\$100
7410.1 Wages-EL Library Assistant	7410.42 RGE	\$1,200
7410.44 Membership dues	7410.44 Travel	\$97
7410.46 Lawn Mowing	7410.46 OWWL ILS	\$180
7410.1 Wages-EL Library Assistant	A9040.8 Workers Comp	\$5,013

Financial Reports:

- For April: \$18,944.52 – expenses; \$3,558.09 – deposits.
- Quintin moved to approve the Cash Activity Report for April. Emily seconded. The motion passed unanimously.
- Quintin moved to approve the Year-to-Date Report for April. Michele seconded. The motion passed unanimously.

Review of bills to be paid: Quintin moved to approve payment of the bills (warrants) for May in the amount of \$12,391.24. Emily seconded. The motion passed unanimously.

Director's Report: Ann moved to approve the Director's Report. Emily seconded. The motion passed unanimously.

- Vision Screenings and Mammograms offered in April through UR medicine; more than a dozen community members participated.
- Recent visits Kindergarten class; UPK coming up.
- Bloomfield Summer Rec registration on May 20; will have Summer Reading Registration at the same time.
- Rachael, Ann, and Quintin attended the May 6 School Board Meeting. Rachael presented the budget to the Bloomfield Rotary on May 11.
- In April, there were 36 programs, with 234 total participants.

Committees

Budget and Finance – (Quintin, Ann, Karen)

- Met on Monday, May 4 to prepare for Budget Presentation.

Personnel (Quintin, Michele, Karen)

- No report
- Needs to meet to finalize changes to treasurer and director positions.
 - Meeting on Monday June 8 at 6:00 p.m.

Governance

- No report

Facility (Ann, Emily, Michele)

- No report
 - Meeting on Wednesday May 27 at 5:30 p.m.

Planning (Quintin, Emily, Ann)

- No report
- Needs to meet to review survey results.
 - Meeting on Tuesday June 23 at 6:00 p.m.

Audit

- No report

Financial Oversight Committee (Karen, Michele).

- Need to schedule meeting.

Friends:

- Looking into getting a dumpster in June to clean out shed.

Old Business

- (None)

New Business

- Pest Policy: Quintin made a motion to approve the Pest Policy; Michele seconded. The motion passed unanimously.
- Budget Policy: Quintin made a motion to approve the Budget Policy; Ann seconded. The motion passed unanimously.
- Revocation of Video Surveillance Policy: Emily moved to revoke the Video Surveillance Policy, effective May 18, 2026, on the grounds that its subject matter is now addressed by the Photography and Recording Policy adopted April 20, 2026. Quintin seconded. The motion passed unanimously.
- May Personnel Change Report (RPC): Karen made a motion to approve the May RPC. Quintin seconded. The motion passed unanimously.
- Emily made a motion to change the date of the June Board meeting to Monday, June 22; Ann seconded. The motion passed unanimously.

Adjournment: Meeting adjourned at 7:15 p.m. Motion to adjourn made by Quintin.

Next Meeting: **Monday, June 22** at 6:00 p.m.

Other Upcoming Events:

Tues. May 19 – Budget Vote

Tues. May 19 at 8:00 p.m. Vote Counting at the School- Anyone

Wed. May 27 at 5:30 Facility Committee Meeting-Ann, Michele, and Emily

Mon. June 8 at 6:00 Personnel Committee Meeting- Quintin, Karen, Michele

Mon. June 22 at 6:00 Board Meeting at Library-All

Tues. June 23 at 6:00 Planning Committee Meeting- Ann, Quintin, Emily

Mon. July 20 at 5:30 -Annual Meeting-All

Mon. July 20 at 7:00 Board Meeting - All

Wed. July 22 12:30-4:00 Board Retreat at OWWL

*Board feedback of the System Direct Access Plan is welcome

https://docs.google.com/document/d/1C67vyBlvrCxyTMZmHOaJ5gBBN8f1d0j0IUiHY1p5m_w/edit?tab=t.0#heading=h.r9v7vwdo5od8

Feedback form:

https://docs.google.com/forms/d/e/1FAIpQLSezwVEPWITOUofTUa1y2yi9_UA9n8XFJXQydvEg4-O5DOwgRw/viewform